

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
October 17, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on October 17, 2024.

MEMBERS PRESENT

Beverly Martin
Denise Hutchins
Jake Roberts

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

CALL TO ORDER

Beverly Martin called the meeting to order at 3:12 p.m.

APPROVAL OF MINUTES

Denise Hutchins moved for the approval of the September 19, 2024, minutes with an amendment to correct or remove repeated time leaving closed session. Beverly Martin seconded motion. Motion carried.

LPC INVESTIGATIONS – See Below

COMPLAINTS COMMITTEE

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 3:20 p.m.

Denise Hutchins made a motion to leave closed session at 4:55 p.m. The second by Beverly Martin was carried. No action was taken during closed session.

INVESTIGATIONS

- None

COMPLAINTS COMMITTEE

Beverly Martin made motion to approve the following recommendations to present to full board at the regular board meeting on 10/18/2024. Recommendations:

- 2023-LPC-00001 – Dismiss. Insufficient evidence submitted by Complainant and Respondent provided proof of transition of clients.

- 2023LPC-00023 - Request Respondent's attorney provide a copy of the family evaluation report for review. Send a C&D to licensee via her attorney for calling herself a "counseling psychologist" on social media page; and report her to PSY Board for advertising as a psychologist w/o a license.
- K.M. - Recommend Board Complaint for Texas federal conviction and KY DUI fugitive status.
- 2024LPC-00015 – Private admonishment with six (6) CEUs on boundaries, inappropriate dual relationship, and informed consent.
- HCA - Courtesy letter relating to KY licensure requirements for licensed professional counseling and a request for a response for whether they use counselors for telehealth services in KY who are not licensed. If no response, issue board subpoena for a list of those employees who provide these services in KY.
- 2024LPC-00034 - Recommend FFD Eval and hold for FFD eval report and pending charges to be resolved. Tell Stephanie to flag for supervision agreement.
- 2021LPC-00003 - Quarterly Report is accepted. Board Specialist to determine whether all terms, including CEU requirements, have been completed. If completed, letter of completion to be sent to the Respondent. If not, report to the Committee in November.
- 2023LPC-00053 - Quarterly Report: Approve quarterly report submitted and request submittal of a letter from new therapist when Respondent is able. Board respects Respondent's freedom of choice to select the providers so there are no modifications required under the terms of the Agreed Order provided Respondent complies with treatment plan.
- GH – Self Report – Quarterly Report – Approved.

Seconded by Denise Hutchins. All in favor. Carries

Jake Roberts recused from the following cases due to a conflict. Beverly Martin made motion to approve the following recommendations to present to full board at the regular board meeting on 10/18/2024.

Recommendations:

- 2024LPC-00020: Private admonishment with six (6) hours of CEUs on ethics and documentation w/n 3 months.
- 2024LPC-00041 - Private admonishment and three (3) hours of CEUs on testifying in court and three (3) hours of CEUs on diagnosis and assessment w/n 3 months.
- 2024LPC-00043 –Request Respondent obtain a substance use assessment at her own expense with a report to the board by November 10. The committee will review the report and make a recommendation at the November 15 meeting.
- 2024LPC-00044 – Informal settlement with the following terms:
 1. Respondent shall obtain a mental health evaluation at his own expense and provide a copy of the report to the board w/n 60 days.
 2. Respondent shall follow all treatment recommendations; if any.
 3. If treatment is recommended, Respondent shall provide proof of compliance with treatment recommendations for six (6) months.
 4. Comply with all requirements of KRS Chapter 335 and 201 KAR 36:005 through 36:100.

2nd by Denise Hutchins. Jake Roberts abstained. All remaining members in favor. Carries.

ADJOURN

Denise Hutchins motioned to adjourn at 5:06pm, seconded by Jake Roberts. Motion carried.